

the EARL & KATHRYN CONGDON *family foundation*

Capacity Building Grant Application 2026

The Congdon Foundation developed the Capacity Building Grant Program to address a common desire among our partner nonprofits to do more, to do better, and to be sustainable.

Capacity Building Grants are intended to fund efforts like: adding staff, expanding facilities, building out digital infrastructure, enlisting consultants or other professionals, enhancing fundraising or marketing efforts, creating programs, and developing leadership.

As a family rooted in High Point, NC, the grantmaking work of the foundation is restricted to 501(c)3, public charity nonprofits serving the Greater High Point area, unless your nonprofit was invited to apply by a member of the Capacity Building Grant Board.

- The annual Capacity Building Grant cycle runs from January 1st - January 31st. Decisions are announced by the end of March with funds made available in April.
- Each grant will be for \$30,000 and renewable for three years. Thus, each grantee will get a total of \$90,000 over the course of the grant, assuming positive annual reviews, which are based on conversations with foundation staff.
- Each year, the Congdon Foundation will award ten new Capacity Building Grants.
- The application process is online, short, and focused on how funds will be used to create capacity.
- Each year the Capacity Building Grant call for proposals focuses on a different one of the foundation's three funding priorities: Economic Development (2026), Education (2027), and Critical Community Needs (2028),
- Contact Dr. Joe Blosser, Chief Executive Officer, if you have questions: joe@congdonfoundation.org.

See the application questions below.

Application Questions

Organizational Information

1. Tax ID/EIN
2. Organizational Name
3. Address, City, State, Zip Code
4. Website, if available
5. Fiscal Sponsor Information, if applicable (i.e., Name, Address, EIN, Contact Person, Contact Title, Contact Email, and MOU - if available)

Primary Contact Information

- First Name, Last Name, Title, Phone, Email

Executive (if different from Primary Contact)

- First Name, Last Name, Title, Phone, Email

General Information

1. Organization Type (i.e., 501c3, Fiscally Sponsored, Government Entity)
2. What's your mission? What does your organization do? *2000 characters*

Grant Request Details

1. What is the name of this grant request?
2. Total Project Budget: What is the total budget for the proposed capacity building project? The grant will be for \$30,000 a year for three years. This is asking for the budget of the capacity building project as a whole, which might just be \$30,000 a year, depending on your goals.
3. Geographic Area: What is the geographic area where you will draw your clientele and fulfill your work? *1,000 characters*

Grant Evaluation - *All 2,500 characters*

1. How will the funds be used each year (break out Years 1-3) to build capacity in the organization?
2. What is going on in the community where you work, and how is your organization leading or partnering in efforts that build on existing resources to produce positive outcomes?
3. What is the expected impact of this grant on the organization? That is, how will the organization be better equipped to achieve its mission after this three year grant?
4. How will you know if this grant is a success? That is, what are the metrics, stories, or other measures of impact that will show you that the capacity of the organization has been successfully built?
5. Who are the relevant staff, volunteers, and/or partner organizations that will collaborate on this grant? Provide brief descriptions of the roles they will play.
6. How will you carry forward the work started under this grant once the three years are over?

Financial Information

1. What is your fiscal year? (i.e., July-June, Calendar Year, Federal Fiscal Year)

2. Total Assets (last full year)
3. Total Revenue (last full year)
4. Total Expenses (last full year)

Attachments - All PDFs

- List of Board of Directors, Current Annual Year Budget, Last three years of financials (if available), Last audit (optional)